

**GIDA / T - 1**



# **GORAKHPUR INDUSTRIAL DEVELOPMENT AUTHORITY**

**SECTOR-7, GIDA, GORAKHPUR**

***BIDDING DOCUMENT***

**FOR**

**CONSTRUCTION OF ROAD  
& BUILDING**

**Office Of Chief Executive Officer, GIDA , Gorakhpur**

**Name of Work:-**

.....  
.....

**Place of Work:-** Gida Gorakhpur.

**Estimated Cost:-** Rs. .... lacs      **Earnest Money :** Rs. .... Lacs

**Name of Contractor:-** .....



**GORAKHPUR INDUSTRIAL DEVELOPMENT AUTHORITY**

**TECHNICAL**

**BID**

**Must be filled by bidder**

**Name of Work:-**

.....  
.....

**Details of Enclosures :**

1\* Name of Firm.....Registration : .....

2\* Character : .....

3\* Haisiyat : .....

4\* PAN No. : .....

5\* Tender Cost :

1- D.D.No.....Amount.....dated.....Bank.....

6\* Earnest money :

1- D.D.No.....Amount.....dated.....Bank.....

7\* Experience : 1.....  
2.....  
3.....  
4.....  
5.....

8\* Turn Over : 1.....  
2.....  
3.....  
4.....  
5.....

9\* Others : .....  
.....  
.....

Signature of bidder & Seal

# **TABLE OF CONTENTS**

## **Standard Bidding Document For Work up to Rs. 40.00 Lacs.**

<b>Section</b>	<b>Discription</b>	<b>Page</b>
Section 1	List of Dates Press Notice, NIT	05-08
Section 2	Instruction of bidders	09-15
Section 3	Qualification information(for bid costing more than Rs.10.00Lacs)	16-17
Section 4	General Conditions of contract	18-26
Section 5	Specifications & Drawing	26
Section 6	Form of Bid	29
Section 7	Bill of Quantity	30-34
Section 8	Standard Form, Form of Acceptance	35-39

## SECTION-1

### **Office Of Chief Executive Officer ,GIDA,Gorakhpur**

#### **List of Important Date of Bids for Construction Works under GIDA.**

Name of Work:- Renovation of Shulabh Shauchalay in Sector- 22, GIDA,  
Gorakhpur

1. Complition period of construction:- **6 Months**
2. Date of issue of Notice inviting Bid:- From **25-08-2019** To **14-09-2019**
3. Deadline for Receiving Bid:- Date:- **14-09-2019** Time: 3.00 **p.m.**
  - (i) O/O Gorakhpur Industrial Development Authority,  
Sector-7, GIDA, Gorakhpur.  
or
  - (ii) O/O The District Magistrate, Gorakhpur.
4. Time and Date for opening Bid/Bids:- Date:- **14-09-2019** Time:- 4.00 **p.m**
5. Places of opening Bids:- Address is:  
***Office Of District Magistrate/ Gorakhpur  
Industrial Development Authority, Sector-7, GIDA,  
Gorakhpur***
6. Bid Validity:- 90 Days
7. Officer inviting Bids:- **Chief Executive Officer, GIDA, Gorakhpur**

# Office Of Chief Executive Officer, GIDA , Gorakhpur

## Notice Inviting Tenders

No. **1598/ABHI.NI.-6/NIVIDA (CIVIL)/GIDA/2019-20**

Date: **24-08-2019**

1. The Chief Executive Officer ,GIDA, Gorakhpur invites the percentage rate bid from the eligible and approved contractors registered in GIDA. as the case may be.

2. The Bidder may submit bids for all the work:

S. N.	District	Name of work	Estimated cost in Lacks	Bid Security in Lacks	Cost of Bid document	Time of completion	Address of D.M.	Address of C.E.O. GIDA
1	2	3	4	5	6	7	8	9
1	Gorakhpur	गीडा सेक्टर-22 ट्रांसपोर्टनगर में स्थित शुलभ शौचालय के सौन्दरीकरण का कार्य।	7.84	0.784	(Tender Cost+Stationery Charges+GST) <b>Rs. 1180.00</b>	छ: माह	O/O The District Magistrate Gorakhpur	O/O The Chief Executive Officer, Gorakhpur Industrial Development Authority, Sector-7, GIDA, Gorakhpur

3. Time allowed for completion of each work is as mentioned in column no. 7 including rainy season.

4. The bids shall remain valid for acceptance for a period of 90 (NINETY) days from the last date of submission of bids, Bids once submitted can not be withdrawn.

5. Bids must be accompanied by non-refundable fee as indicated in Column 6 of the above table, in the form of Demand Draft on any Schedule bank, for amount indicated in favour of "Gorakhpur Industrial Development Authority (GIDA), Gorakhpur" payable at Gorakhpur. A set of bidding documents may be downloaded from the web site of Gida- [www.Gidagkp.org](http://www.Gidagkp.org).

6. Bid must be submitted to the office to the Chief Executive Officer, GIDA, Gorakhpur or D.M. mentioned in columns 8 & 9 of the table corresponding to the respective work on or before 03.00 pm on **14.09.2019** and the bids will be opened on the same working day that is on **14.09.2019** at 04.00 pm in the office of the Chief Executive Officer, GIDA, Gorakhpur mentioned in column 9 in the presence of the bidders who wish to attend. If the office happens to be closed on the date of receipt or opening of the bids as specified the bids, will be received and opened on the next working day respectively at the same time and venue and validity of bid will be considered from original date.

7. Bid must be accompanied with The General Security as mentioned in column 5 in favor of Chief Executive Officer ,GIDA. GORAKHPUR and shall be in the form as specified in para 71 of financial hand book Vol.V part 1 as amended from time to time (i.e. in the form of Fixed deposit receipt of a scheduled commercial bank, NSC, Post office Saving bank In favor of Chief Executive Officer ,GIDA. GORAKHPUR.

8. Bidder shall not be permitted to bid for works in the GIDA responsible for award and execution of contracts in which his or his spouses are relatives (Defined as first blood relations and their spouses) is posted as Divisional Accountant or as an officer in any capacity between the grades of Sr. Manager (Civil)/Manager (Civil) and Assistant Manager (Civil) (both inclusive) bidder shall also submit an affidavit clearly mentioning the names and designation of relatives working in any capacity the GIDA responsible for award and execution of work.

9.(A) Bids must be accompanied with cost of bid documents as mentioned in column 6 in the form of Demand Draft drawn in favour of the Chief Executive Officer ,GIDA GORAKHPUR.

(B) Bid must be accompanied with The General Security as mentioned in column 5 in favor of "C.E.O. (GIDA), Gorakhpur" and shall be in the form as specified in para 71 of financial hand book Vol.V part 1 as amended from time to time (i.e. in the form of Fixed deposit receipt of a scheduled commercial bank, NSC, Post office Saving bank In favor of "C.E.O. (GIDA), Gorakhpur"

10. No engineer of gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering department of the State/Central Government is allowed to work as a contractor for a

period of two years after his retirement from Government service without Government permission. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government as aforesaid before submission of the tender or engagement in the contractors service.

11. Bid documents and others details consisting of qualification information and eligibility criterion of bidders plans specification, drawing, the schedule of quantities of the various classes of work to be done and the set of term & conditions of contract to be complied with by the contractor can be seen in the office of the Chief Executive Officer, GIDA, Gorakhpur mentioned in columns 9 of the table corresponding to the respective work on or between 11.00 AM to 04.00 PM. On any working day between **26.08.2019** and **13.09.2019**

12. Any bidder who is having criminal record is not allowed to participate in the bidding process.

13. Any bidder who is registered with the state Bar Council is not allowed to participate in the bidding process.

14. For works costing more than 10.00 Lacs each bidder is required to furnish in the form of an affidavit in the prescribed proforma (Annexure 1) all information's for evaluation of bidding capacity of the bidder each bidder is required to satisfy himself about his bidding capacity before submitting his bid. Bidding capacity will be evaluated as mentioned in section 3. Bids of bidder who do not possess the required bidding capacity shall not be accepted in any case.

15. Bidder must submit all informations/documents of prescribed proforma (T-4,T-5,T-6) with each bid.

16. 1% Labour cess will be deducted from the Contractor Bill.

**Chief Executive Officer ,  
GIDA, Gorakhpur**

# Office Of Chief Executive Officer ,GIDA,Gorakhpur

नियम शर्तें गीडा बेवसाईट [www.gidagkp.org](http://www.gidagkp.org) / गीडा कार्यालय से किसी भी कार्य दिवस में जानी जा सकती है।

## नियम एवं शर्तें-

- A)** निविदा की वैधता निविदा प्रस्तुत करने की अन्तिम तिथि से 90 दिन तक होगी। निविदादाता द्वारा निविदा मूल्य डी0डी0 के रूप में जो गीडा, गोरखपुर के पक्ष में देय होगा तथा पर्फार्मेन्स सिक्योरिटी/धरोहर धनराशि जो कि राष्ट्रीयकृत बैंक की एफ0डी0आर0/एन0एस0सी0 मूल रूप में जो मुख्य कार्यपालक अधिकारी, गीडा के पक्ष में बन्धक हो एवं गोरखपुर में देय हो व जिसकी वैधता निविदा तिथि से 36 माह से कम न हो, संलग्न करना अनिवार्य है।
- B)** प्रत्येक निविदादाता को रू0 100.00 के नॉन ज्यूडिसियल स्टैम्प के शपथ पत्र पर सभी सूचनाएं निर्धारित प्रपत्रों पर ऑन लाइन अपलोड करना अनिवार्य है।
- C)** लोक निर्माण विभाग के शासनादेश संख्या-836/23-7-17-176(सा0)/06 दिनांक-08 जून, 2017 के बिन्दु संख्या-2 के अनुसार टेण्डर/कार्यो में पारदर्शिता एवं शुचिता लाने तथा माफिया गतिविधियों एवं गुण्डा तत्वों पर रोक लगाने एवं जो माफिया गतिविधियों, गैंगेस्टर एवं गुण्डा गतिविधियों में संलग्न हो, उसे ठेका नहीं दिया जायेगा। जो व्यक्ति संगठित अपराधों अथवा असामाजिक गतिविधियों में संलग्न हो उसे भी ठेका नहीं दिया जायेगा। जो ऐसे व्यक्तियों का ठेका प्रक्रिया में भाग लेना भी प्रतिबन्धित होगा साथ ही जो ठेकेदार पूर्व में लो0नि0वि0 अथवा राज्य सरकार या किसी अन्य विभाग में ब्लैकलिस्टेड श्रेणी में आते हैं वो भी ठेके में भाग नहीं ले सकेंगे और उन्हें कोई भी ठेका स्वीकृत नहीं किया जायेगा। ठेकेदार द्वारा इस सम्बन्ध में निविदा के साथ शपथ पत्र (नोटरी एफिडेविट) प्रस्तुत करना होगा।
- D)** समान प्रकृति का एक कार्य निविदा मूल्य का 75 प्रतिशत धनराशि का विगत 3 वर्ष में अथवा वर्तमान वर्ष में सिंगल बाण्ड से पूर्ण किया होना अनिवार्य है। जिसका सन्तोषजनक ढंग से पूर्ण करने का अनुभाव प्रमाण पत्र के प्रमाणित प्रति संलग्न करना अनिवार्य है।
- E)** निविदादाता द्वारा विगत 5 वर्षों का वार्षिक टर्न ओवर न्यूनतम आगणन के 50 प्रतिशत धनराशि का सी0ए0 द्वारा प्रमाणित बैलेन्स शीट एवं आई0टी0आर0 तथा नवीनतम वैध चरित्र प्रमाण-पत्र, हैसियत प्रमाण पत्र, श्रम विभाग में पंजीकरण, पैन कार्ड तथा जी0एस0टी0 का पंजीकरण की प्रमाणित छाया प्रति संलग्न करना अनिवार्य है।
- F)** निविदादाता द्वारा 10 प्रतिशत से अधिक के न्यूनतम दर अंकित करने पर नियमानुसार निर्धारित तिथि के अन्तर्गत पर्फार्मेन्स सिक्योरिटी नियमानुसार जमा करने के पश्चात ही अनुबन्ध की कार्यवाही की जायेगी। अन्यथा की स्थिति जमानत धनराशि जब्त करते हुये अग्रिम कार्यवाही का अधिकार मुख्य कार्यपालक अधिकारी, गीडा में निहित होगा। जमा की गयी पर्फार्मेन्स सिक्योरिटी संतोषजनक ढंग से कार्य पूर्ण करने के उपरान्त अवमुक्त की जायेगी।
- G)** निविदा की दरें स्पष्ट रूप से शब्दों तथा अंकों में निर्धारित स्थान पर अंकित होने चाहिए। एक/समस्त निविदा को स्वीकार व अस्वीकार करने का अधिकार मुख्य कार्यपालक अधिकारी, गीडा में निहित होगा।
- H)** निविदा स्वीकृति के पश्चात आदेश प्राप्ति के एक सप्ताह के अन्दर निर्धारित स्टैम्प पेपर पर अनुबन्ध सम्पादित कर कार्य प्रारम्भ करना होगा तथा नियत समय के अन्दर पूर्ण करना आवश्यक है।
- J)** निर्माण कार्य पूर्ण होने के पश्चात 24 माह के अन्दर कार्य में किसी प्रकार की कमी पाये जाने पर कमी को ठेकेदार/फर्म द्वारा स्वयं अपने खर्चे पर दूर करने की पूर्ण जिम्मेदारी होगी। अन्यथा की स्थिति में धरोहर धनराशि जब्त कर ली जायेगी।
- K)** ठेकेदार द्वारा निर्धारित समय से कार्य पूर्ण न किये जाने की दशा में विलम्ब का कारण दर्शाते हुये संतोषजनक उत्तर देने पर समय वृद्धि का अधिकार (नियमानुसार अर्थदण्ड देते हुये) अनुबन्धित धनराशि का 1 प्रतिशत अथवा अभियन्त्रण अनुभाब की संस्तुति के आधार पर नियमानुसार दण्ड शुल्क लगाते हुए समय वृद्धि का अधिकार मुख्य कार्यपालक अधिकारी, गीडा में निहित होगा।
- L)** अन्य नियम व शर्तें किसी भी कार्य दिवस में अभियन्त्रण अनुभाग में देखी व जानी जा सकती हैं।
- M)** अव्यवहारिक दरें किसी भी दशा में मान्य नहीं होंगी।
- N)** ठेकेदार द्वारा कराये गये कार्यों की पूर्व गठित तकनीकी जांच समिति के संस्तुति के पश्चात ही अन्तिम भुगतान की कार्यवाही की जायेगी।
- P)** निविदा द्वारा संलग्न प्रपत्र जांच के समय अथवा बाद में असत्य पाया जाता है तो सम्बन्धित फर्म/ठेकेदार के खिलाफ अभियोग पंजीकृत कराते हुए धरोहर धनराशि जब्त कर ब्लैक लिस्ट किये जाने की कार्यवाही की जायेगी।
- Q)** ठेकेदार के बिल से 1 प्रतिशत श्रमिक पंजीयन उपकर (सेस चार्ज) नियमानुसार देय होगा।
- R)** किसी भी विवाद की दशा में मुख्य कार्यपालक अधिकारी, गीडा का निर्णय अन्तिम व मान्य होगा।
- S)** नियमानुसार जी0एस0टी0 की देयता निविदादाता की होगी।
- T)** निविदादाता सम्पूर्ण आवश्यक प्रचलित दरों के दृष्टिगत ही निविदा में दरों को कोटि करना सुनिश्चित करेंगे।
- U)** उपरोक्त के अतिरिक्त निविदाकार को लोक निर्माण विभाग एवं आई0टी0बी0 के नियम एवं शर्तों का पालन करना अनिवार्य होगा।

Chief Executive Officer ,

GIDA,Gorakhpur



## SECTION - 2

### Instruction to Bidders

#### Table of Clauses

clauses	A. General
1	Scope of Bid
2	Source of Funds
3	Eligible Bidders
4	Qualification of Bidder
5	One Bid per Bidder
6	Cost of Bidding
7	Site Visit
	<b>B. Bidding documents and Evaluation</b>
8	Content of Bidding Documents
9	Classification of Bidding Documents
10	Amendment of Bidding Documents
	<b>C. Prepration of Bids</b>
11	Language if Bid
12	Document cooprising the Bid
13	Bids prices
14	Currencies of Bid and payment
15	Bid validity
16	Earnest Money
17	Alternativ proposals by Bidders
18	Normel and Signing of Bid
19	Sealing and Marking of Bids
	<b>D. Submission of Bids</b>
20	Dead line for submission of Bids
21	Late Bids
	<b>E. Bid opening</b>
22	Bid opening
23	Process to be confidential
24	Clarification of Bids & contracting the Employer
25	Examination of Bids and Determination of Responsivencess
26	Coerrection of Errors
27	Evaluation and comprarision of Bids
28	Prefrence for Domestic Bidders
	<b>F. Award of contract</b>
29	Award Criteria
30	Employer Right to Accept any Bid and to reject any or all Bids
31	Notification of Award
32	Performance Security
33	Advance s
34	Corrupt or fraudulent Practices

# Instructions to Bidders (ITB)

## **A. General**

### **1. Scope of Bid**

1.1 The Employer as defined in the Appendix to ITB invites bids for the construction of Works as described in these documents and referred to as “the works”. The name and identification number of the works is provided in the Appendix to ITB. The bidders may submit bids for any or all of the works detailed in the table given in the Notice Inviting Tender. Bid for each work should be submitted separately.

1.2 The successful Bidder will be expected to complete the Works by the Intended Completion Date specified in the Contract.

1.3 Throughout these documents, the terms “bid” and “tender” and their derivatives (bidder/ tenderer, bid/ tender, bidding/tendering, etc.) are synonymous.

### **2. Eligible Bidders**

2.1 For works costing less than or equal to Rs. 5.00 Lacs invitation for bids is open to all category of registered contractors (bidders).

2.2 For works costing more than Rs. 5.00 Lacs invitation for bids is open to bidders to registered contractors of category A/ B/C an who qualify in their bidding capacity.

2.3 For Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices by the Central Government, the State Government or any public undertaking, autonomous body, authority by whatever name called under the Central or the State Government.

2.4 Any bidders having **criminal record** is not allowed to participate in the bidding process. Any person who is having criminal cases against him or involved in the **organised crime or gangster activities or Mafia or Goonda or Anti social activity** are strictly prohibited to participate in the bidding process. If it is established that any bidder has **criminal record, his bid shall be automatically cancelled.**

2.5 The bidder has to produced character certificate, Solvency certificate, self decoration affidavit ( on the prescribed proforma which is attached with the bid document ) etc., issued by the competent authority in original with bid document.

2.6 Any bidder who is an Advocate and Registered with any State Bar Council Shall not be allowed to participate in the bidding. If it is established that the contractor is registered with the state bar council, **his bid shall be automatically cancelled.**

### **3. Qualification of the Bidder**

3.1 All bidders shall provide in Section 3, Forms of Bid and Qualification information, a preliminary description of the proposed work method and schedule, including drawings and charts, as necessary.

3.2 All bidders shall include the following information and documents with their bids in Section 3, Qualification Information unless otherwise stated in the Appendix to ITB:

(a) copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder;

(b) total monetary value of civil construction works performed for each of the last five years;

(c) experience in works of a similar nature and size for each of the last five years, and details of works in progress or contractually committed with certificates from the concerned officer of the rank of Executive Engineer or equivalent;

(d) evidence of ownership of major items of construction equipment named in Clause 4.4 B (b) (i) of ITB or evidence of arrangement of possessing them on hire/lease/buying as defined therein.

(e) details of the technical personnel proposed to be employed for the Contract having the qualifications defined in Clause 4.4 B (b) (ii) of ITB for the construction.

(f) reports on the financial standing of the Bidder, such as profit and loss statements and auditor's reports for the past three years;

(g) an undertaking that the bidder will be able to invest a minimum of cash up to the percentage (defined in the Appendix to ITB) of the contract price of works, during the implementation of the works;

(h) evidence of access to line(s) of credit and availability of other financial resources/ facilities (10 percent of the contract value) certified by banker (the certificate being not more than 3 months old.)

(i) authority to seek references from the Bidder's bankers;

(j) information regarding any litigation or arbitration during the last five years in which the Bidder is involved, the parties concerned, the disputed amount, and the matter;

(k) Proposal for subcontracting the components of the works for construction/ Upgradation aggregating not more than 25% of the contract price: - and

(l) the proposed methodology and programme of construction, backed with equipment and material planning and deployment, duly supported with broad calculations and Quality Management Plan proposed to be adopted, justifying their capability of execution and completion of the work as per technical specifications and within the stipulated period of completion. .

### **3.3 Bids from joint venture are not allowed.**

3.4 A To qualify for award of the Contract, each bidder should have in the last five years:

a) Achieved in all five years a minimum financial turnover (in all cases of civil engineering construction works only) volume of construction work of at least the one hundred lacs (excluding maintenance cost for five years )for which bid has been invited

b) Satisfactorily completed, as prime Contractor, at least one similar work in fifty lacs single bond (excluding maintenance cost for five years) for which the bid is invited, in last five years.

3.4 B (a) Each bidder must produce:

(i) The current income-tax clearance certificate;

(ii) An affidavit that the information furnished with the bid documents is correct in all respects; and

(iii) Such other certificates as defined in the Appendix to ITB. Failure to produce the certificates shall make the bid non-responsive.

(b) Each bidder must demonstrate:

(i) Availability for construction work, of the owned, key equipment stated in the Appendix to ITB including equipments required for establishing field laboratory to perform mandatory tests, and those stated in the Appendix to ITB;

(ii) Availability for construction work of technical personnel as stated in the Appendix to ITB.

(iii) Liquid assets and /or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the Contract, of not less than the amount specified in the Appendix to ITB;

(c) The bidder must not have in his employment:

(i) The near relations (defined as first blood relations, and their spouses, of the bidder or the bidder's spouse) of persons listed in the Appendix to ITB.

(ii) Without Government permission, any person who retired as gazetted officer within the last two years of the rank and from the departments listed in the Appendix to ITB.

3.4.C To qualify for a package of contracts made up of this and other contracts for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having experience and resources sufficient to meet the aggregate of the qualifying criteria for the individual contracts.

3.5 Sub contractors experience and resources shall not be taken into account in determining the bidders compliance with the qualifying criteria except to the extent stated in 4.4 A above

3.6 Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to or more than the total bid value. The available bid capacity will be calculated as under: Assessed Available Bid capacity = (  $A * N * M - B$  )

where

A = Maximum value of civil engineering works executed in any one year during the last five years (updated to the price level of the last year at the rate of 8 percent a year) taking into account the completed as well as works in progress.

N = Number of years prescribed for completion of the works for which bids are invited (period up to 6 months to be taken as half-year and more than 6 months as one year).

M = M is taken 2.5

B = Value, at the current price level, of existing commitments and on-going works to be completed during the period of completion of the works for which bids are invited.

Note: The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in charge, not below the rank of an Executive Engineer or equivalent.

3.7 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

(i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and/or

(ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.

(iii) participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.

#### **4. One Bid per Bidder**

4.1 Each Bidder shall submit only one Bid for one work. A Bidder who submits more than one Bid will cause the proposals with the Bidder's participation to be disqualified.

#### **5. Cost of Bidding**

5.1 The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the Employer will, in no case, be responsible or liable for those costs.

#### **6. Site Visit**

6.1 The Bidder, at his own cost, responsibility and risk, is encouraged to visit, examine and familiarise himself with the Site of Works and its surroundings including source of earth, water, road aggregates etc. and obtain all information that may be necessary for preparing the Bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the Bidder's own expense. He may contact the person whose contact details are given in the Appendix to ITB.

### **B. Bidding Documents**

#### **7. Content of Bidding Documents**

7.1 The set of bidding documents comprises the documents listed below and addenda issued in accordance with Clause 10 of ITB.

1 Notice Inviting Tender

2. Instructions to Bidders

3 Qualification Information

4 Conditions of Contract

5 Specifications & Drawings

6 Bill of Quantities

7 Form of Bid

8 Form of Acceptance, Form of Agreement

7.2 One set of the bidding documents will be issued to the bidder against the payment.

7.3 The bidder is expected to examine carefully all instructions, conditions of contract, contract data, forms, terms and specifications, bill of quantities, forms and drawings in the Bid Document. Failure to comply with the requirements of Bid Documents shall be at the bidder's own risk.

8 Clarification of Bidding Documents.

8.1 A prospective bidder requiring any clarification of the bidding document may notify the employer in writing or by cable ("cable" includes Telex and facsimile) at the employer address indicated in the Notice inviting tenders. The Employer will respond to any request for clarification received earlier than 10 Days prior to the dead line for submission of bid. Copies of the employer's response will be forwarded to all purchasers of the bidding documents, including a description of the enquiry, but without identifying its source

#### **9. Amendment of Bidding Documents**

9.1 Before the deadline for submission of bids, the Employer may modify the bidding documents by issuing addenda.

9.2 Any addendum thus issued shall be part of the bidding documents and shall be communicated in writing by registered post or by cable to all purchasers of the bidding documents. Prospective bidders shall acknowledge receipt of each addendum by cable to the Employer.

## ***C. Preparation of Bids***

### **10. Language of Bid**

10.1 All documents relating to the Bid shall be in the language specified in English.

11. Documents Comprising the Bid

11.1 The Bid submitted by the Bidder shall be in sealed envelop.

### **12. Bid Prices**

12.1 The Contract shall be for the whole Works, as described in contract, based on the priced Bill of Quantities submitted by the Bidder.

12.2 The Bidder shall adopt the Percentage Rate Method.

Percentage Rate Method requires the bidder to quote a percentage above / below/ at par of the schedule of rates specified in Bill of Quantity.

12.3 All duties, taxes, royalties and other levies payable by the Contractor under the Contract, or for any other cause, shall be included in the rates, prices, and total Bid price submitted by the Bidder.

12.4 The rates and prices quoted by the Bidder shall be fixed for the duration of the Contract and shall not be subject to adjustment.

### **13. Currencies of Bid**

13.1 The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees.

### **14. Bid Validity**

14.1 Bids shall remain valid for a period of ninety days after the deadline date for bid submission specified in bid document.

A bid valid for a shorter period shall be rejected by the Employer as non-responsive.

14.2 In exceptional circumstances, prior to expiry of the original time limit, the Employer may request that the bidders may extend the period of validity for a specified additional period. The request and the bidders' responses shall be made in writing or by cable. A bidder may refuse the request without forfeiting his Earnest Money.

### **15. Earnest Money**

15.1 The Bidder shall furnish, as part of the Bid, Earnest Money, in the amount specified in the bid document.

15.2 The Earnest Money shall, be in the form of FDR/NSC in favour of C.E.O., GIDA, Gorakhpur.

Receipt shall be valid for six months or more after the last date of receipt of bids. Other forms of Earnest Money and Non acceptable.

15.3 Any bid not accompanied by an acceptable Earnest Money, unless exempted in terms given in the bid document shall be rejected by the Employer as non-responsive.

15.4 The Earnest Money of unsuccessful bidders will be returned within 28 days of the end of the Bid validity period.

15.5 The Earnest Money of the successful Bidder will be discharged when the Bidder has signed the Agreement and furnished the required Performance Security.

#### **15.6 The Earnest Money may be forfeited:**

a) if the Bidder withdraws the Bid after bid opening during the period of Bid validity;

b) in the case of a successful Bidder, if the Bidder fails within the specified time limit to

i. sign the Agreement; and / or

ii. Furnish the required Performance Security.

### **16. Format and Signing of Bid**

16.1 The Bidder shall submit one set of the bid comprising of the documents as described in bid document.

16.2 The Bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign on behalf of the Bidder. All pages of the Bid shall be signed by the person or persons signing the Bid.

16.3 The Bid shall contain no overwriting, alterations or additions, except those to comply with instructions issued by the Employer, or as necessary to correct errors made by the Bidder, in which case such corrections shall be made by scoring out the cancelled portion, writing the correction and initialling and dating it by the person or persons signing the Bid.

## ***D. Submission of Bids***

17. Sealing and Marking of Bids

17.1 The Bidder shall place his bid in one sealed envelopes.

17.2 In addition to the identification required in Clause 19.2, each of the envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late.

18. Deadline for Submission of Bids

18.1 Complete Bids must be received by the Employer at the address specified in the bid document not later than the date and time indicated in the bid document. In the event of the specified date for the submission of bids being declared a holiday for the Employer, the Bids will be received up to the specified time on the next working day.

18.2 The Employer may extend the deadline for submission of bids by issuing an amendment.

### **19. Late Bids**

19.1 Any Bid received by the Employer after the deadline prescribed in bid document will be returned unopened to the Bidder.

## ***E. Bid Opening and Evaluation***

### **20. Bid Opening**

20.1 The Employer will open the bids received (except those received late) in the presence of the bidders/bidders' representatives who choose to attend at the time, date and place specified in the bid document. In the event of the specified date for the submission of bids being declared a holiday for the Employer, the Bids will be opened at the appointed time and location on the next working day.

20.3 In all other cases, the amount of Earnest Money, forms and validity shall be announced. Thereafter, the bidders' names and such other details as the Employer may consider appropriate, will be announced by the Employer at the opening.

21. Process to be Confidential

21.1 Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced. Any attempt by a Bidder to influence the Employer's processing of bids or award decisions may result in the rejection of his Bid

22. Clarification of Bids and Contacting the Employer

22.1 No Bidder shall contact the Employer on any matter relating to its bid from the time of the bid opening to the time the contract is awarded.

22.2 Any attempt by the bidder to influence the Employer's bid evaluation, bid comparison or contract award decision may result in the rejection of his bid.

### **23. Correction of Errors**

23.1 Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer as follows:

- a) Where there is a discrepancy between the rates in figures and in words, the rate in words will govern; and
- b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

23.2 The amount stated in the Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected, and the Earnest money shall be forfeited.

### **24. Evaluation and Comparison of Bids**

24.1 The Employer will evaluate and compare only the bids determined to be substantially responsive.

24.2 In evaluating the bids, the Employer will determine for each Bid the evaluated Bid price by adjusting the Bid price by making correction, if any, for errors.

24.3 If the Bid of the successful Bidder is seriously unbalanced in relation to the Engineer's estimate of the cost of work to be performed under the contract, the Employer may require the Bidder to produce detailed price analyses for any or all items of the Bill of Quantities, to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price analyses, the Employer may require that the amount of the performance security set forth in bid document increased at the expense of the successful Bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful Bidder under the Contract. The amount of the increased performance security shall be decided at the sole discretion of the Employer, which shall be final, binding and conclusive on the bidder.

### **25. Price Preference**

25.1 There will be no price preference to any bidder.

## ***F. Award of Contract***

### **26. Award Criteria**

26.1 The Employer will award the Contract to the Bidder whose Bid has been determined:

- i. to be substantially responsive to the bidding documents and who has offered the lowest evaluated Bid price.
- ii. To be within the available bid capacity adjusted to account for his bid price which is evaluated the lowest in any of the work (applicable for work costing more than Rs. 10.00 Lac. )

### **27. Employer's Right to Accept any Bid and to Reject any or all Bids**

27.1 Notwithstanding the above Clause, the Employer reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Employer's action.

### **28. Notification of Award and Signing of Agreement.**

28.1 The bidder whose Bid has been accepted will be notified of the award by the Employer prior to expiration of the Bid validity period by cable, telex or facsimile confirmed by registered letter. This letter (hereinafter and in the Part I *General Conditions of Contract* called the "Letter of Acceptance") will state the sum that the Employer will pay to the Contractor in consideration of the execution, completion by the Contractor as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price").

28.2. The notification of award will constitute the formation of the Contract.

28.3. The Agreement will incorporate all agreements between the Employer and the successful Bidder. It will be signed by the Employer and the successful Bidder after the performance security is furnished.

### **29 Corrupt or Fraudulent Practices**

The Employer requires the bidders/Contractors to strictly observe the laws against fraud and corruption in force in India, namely, Prevention of Corruption Act, 1988.

## *Appendix to Invitation To Bidders (ITB)*

### **Instructions to Bidders**

Clause Reference

(1.1) The Employer is **C.E.O GIDA**

Represented by : E.E., ....., Div, Engineering & Planning-06 .....

(1.1) The Works is Construction of following road with allied works as Shown below

(2.1) The State is **Uttar Pradesh**

(3.1) Eligible Bidders are: Contractors registered with – GIDA Department in class 'A/B/C/D as the case may be.

(4.4. B) (b)(i) The key equipments for road works and field testing laboratory Road Works are:  
**FOR ROAD WORKS**

Name of the Equipment	Quantity Cost of works between Rs. 10.00 to 40.00 Lacs
-----------------------	--

1. Tar Boiler
2. Mixture
3. Concrete Mixture
4. Water Tanker
5. Diesel Road Roller  
(8-10 Ton Capacity)
6. Vibratory Roller
7. Tractor
8. Truck
9. Hot mix plant with sensor paver
9. Air compressor
10. Mechanical Broom
11. Bitumen Distributor/ mechanical sprayer
12. Tipper
13. J.C.B.
14. Pockland

For field testing Laboratory:

*All equipment should be provided at site lab and central lab as per SP-20- 2002 I.MORTH / UP P.W.D.*

(4.4 B) (b)( ii) The Number of Technical personnel, Qualifications and Experience will be as follows:

A. The Technical Personnel are:

Technical Personnel	Number Between 10 to 40 Lacs	Experience in Road Works
A. Degree Holder in Civil Engineering B. Diploma holder in civil engineering C. Others Specify		Minimum 2 years of Experience Minimum 2 years of Experience

To ensure employment of Technical Personnel, the contractor would require giving the proof of payment of their salaries/ Wages by Cheque / Demand Draft.

B. For field testing laboratory:

(4.4 B) (c) (i) The bidder must produce an affidavit stating that the near relations of the following departmental officers are not in his employment: J.E.'s, A.E.'s, E.E.'s, S.E.'s, and any other staff.

(4.4 B) (c) (ii) The bidder must produce an affidavit stating the names of retired gazetted officer (if any) in his employment who retired within the last two years with the following ranks from the departments listed below: U.P.P.W.D., R.E.S. and U.P. Irrigation. (Assistant Engineer, Executive Engineer, Superintending Engineer, Chief Engineer, Director cum Chief Engineer, Engineer-in-Chief) In case there is no such person in his employment, his affidavit should clearly state this fact.

(7.1) The contact person is:  
Designation: E.E.....  
Office of E.E.....  
Ph No .....

(11.1) Language of the bid is: *English*

(13.2.) Bids must be submitted only in Percentage Rate Method

(13.2) Schedule of Rate applicable for Percentage Rate Method is: As mentioned in the bill of quantities for percentage rate bids

(16.1) The amount of Earnest Money shall be Rs. ....  
.....

(16.2) Fixed Deposit Receipt must be drawn in favour of:

**C.E.O. GIDA , ..... Div, Eng & Planning 06. ....**

(16.2) Other acceptable forms of Bid Security pledged in favour of : **C.E.O. GIDA,**  
**..... Div, Eng & Planning 06.. ....** National savings certificate issued  
by P&T Deptt., Post Office Saving account Pass book .

(16.3) Exemption from Earnest Money is granted to: NONE

(20.1)

The Employer's address for the purpose of Bid submission is

(i) Office of **C.E.O. GIDA,**....., **Div, Eng & Planning 06.,** .....

(ii) Office of S.M. ....  
.....

Ph No .....

(iii) Office of the D.M .....

(iv) Office of the C.E .....

(20.1) The deadline for submission of bids shall be:

Time \_12.00 Noon\_\_\_\_\_

Date : \_\_\_\_\_  
\_\_\_\_\_

(22.1) & (22.6) The date, time and place for opening of the Bid is:

Date: .....

Time: 12.30 PM

Place: Office of D.M. ....

**Signature of Employer/ Authorised Signatory**

Date :

# SECTION - 3

## Qualification Information

( Applicable for bids costing more than Rs. 10.00 Lacs)

( Following informations shall be furnished by the contractor on a non-judicial stamp paper of Rs. 100/- only.)

Notes on Form of Qualification Information  
 The information to be filled in by bidders in the following pages will be used for purposes of postqualification as provided for in Clause 4 of the Instructions to Bidders. This information will not be incorporated in the Contract. Attach additional pages as necessary.

### 1. Individual Bidders

1.1	Constitution or legal status of Bidder  Place of registration:  Principal place of business:  Power of attorney of signatory of Bid	[attach copy]  _____  _____  [Attach]
1.2	Total annual volume of civil engineering construction work executed and payments received in the last five years preceding the year in which bids are invited. (Attach certificate from Chartered Accountant)	(Rs. In lakhs)

1.3 1	Work performed as prime Contractor (in the same name and style) on construction works of a similar nature and volume over the last five years. Attach certificate from the Engineer-in-charge
-------	---

Project Name	Name of Employer	Description of work	Value of contract	Contract No.	Date of Issue of Work Order	Stipulated Date of Completion	Actual Date of Completion	Remarks explaining reasons for Delay, if any

1.3.2 Information on Bid Capacity (works for which bids have been submitted and works which are yet to be completed) as on the date of this bid.

**(A) Existing commitments and on-going construction works:**

Description of Work	Place & State	Contract No & Date	Name & Address of Employer	Value of Contract (Rs. In lakhs)	Stipulated period of completion	Value of works remaining to be completed (Rs. Lakhs) *	Anticipated Date of completion
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)



**\* Enclose certificate(s) from Engineer(s)-in-charge for value of work remaining to be completed.**

**(B) Works for which bids already submitted:**

Description of Work	Place & State	Name & Address of Employer	Estimated Value of Works (Rs. Lakhs)	Stipulated period of completion	Date when decision is expected	Remarks, if any
(1)	(2)	(3)	(4)	(5)	(6)	(7)

**1.4 Availability of Major items of Contractor's Equipment proposed for carrying out the Works. List all information requested below. Refer also to Clause 4.2(d) and Clause 4.4 b (b) of the Instructions to Bidders.**

Item of Equipment	Description, make, and age (Years), and capacity	Condition (new, good, poor) and number available	Owned, leased (from whom?), or to be purchased

**1.5 Qualifications of technical personnel proposed for the Contract. Refer also to Clause 4.2(e) of the Instructions to Bidders and Clause 9.1 of Part-1 General Conditions of Contract.**

Position	Name	Qualification	Years of experience		
			Road Works	Building Works	Other

**1.6 Financial reports for the last five years: balance sheets, profit and loss statements, auditors' reports, etc. List below and attach copies.**

---



---

**1.7 Evidence of access to financial resources to meet the qualification requirements: cash in hand, lines of credit, etc. List below and attach copies of support documents. (Sample format attached).**

---



---

**1.8 Name, address, and telephone, telex, and facsimile numbers of banks that may provide references if contacted by the Employer.**

**1.9 Information on current litigation in which the Bidder is involved.**

Name of Other party(s)	Cause of dispute	Litigation where (Court/arbitration)	Amount involved

**1.10 Proposed Programme (work method and schedule). Descriptions, drawings, and charts as necessary, to comply with the requirements of the bidding documents.**

# SECTION - 4

## General Conditions of Contract for Construction work upto value of Rs. 40.00 Lacs

### A. General

#### 1. Definitions

1.1 Terms, which are defined in the Contract Data, are not also defined in the Conditions of Contract but keep their defined meanings. Capital initials are used to identify defined terms.

Bill of Quantities means the priced and completed Bill of Quantities forming part of the Bid.

The Completion Date is the date of completion of the Works as certified by the Engineer, in the bid document.

The Contract is the Contract between the Employer ( Executive Engineer / Assistant Engineer) and the Contractor to execute and complete works.

The Contractor is a person or corporate body whose Bid to carry out the Works has been accepted by the Employer.

The Contractor's Bid is the completed bidding document submitted by the Contractor to the Employer.

The Contract Price is the price stated in the Letter of Acceptance and thereafter as adjusted in accordance with the provisions of the Contract.

Days are calendar days; months are calendar months.

A Defect is any part of the Works not completed in accordance with the Contract.

The Defects Liability Certificate is the certificate issued by Engineer, after the Defect Liability Period has ended and upon correction of Defects by the Contractor.

The Defects Liability Period is one year calculated from the Completion Date.

Drawings include calculations and other information provided or approved by the Engineer for the execution of the Contract. The Employer ( Executive Engineer ) is the party as defined in the Contract Data, who employs the Contractor to carry out the Works, including routine maintenance,. The Employer may delegate any or all functions to a person or body nominated by him for specified functions.

The Engineer (Assistant Engineer ) is the person named in the Contract Data (or any other competent person appointed by the Employer and notified to the Contractor, to act in replacement of the Engineer) who is responsible for supervising the execution of the Works and administering the Contract.

Equipment is the Contractor's machinery and vehicles brought temporarily to the Site to construct the Works.

The Initial Contract Price is the Contract Price listed in the Employer's Letter of Acceptance.

The Intended Completion Date is the date on which it is intended that the Contractor shall complete the Works. The Intended Completion Date is specified in the Contract. The Intended Completion Date may be revised only by the competent authority S.E / E.E. by issuing an extension of time.

Materials are all supplies, including consumables, used by the Contractor for incorporation in the Works.

Plant is any integral part of the Works that shall have a mechanical, electrical, electronic, chemical, or biological function.

The Site is the area defined as such in the Contract.

Site Investigation Reports are those that were included in the bidding documents and are reports about the surface and subsurface conditions at the Site.

Specification means the Specification of the Works included in the Contract and any modification or addition made or approved by the Engineer.

The Start Date is given in the Contract Data. It is the date when the Contractor shall commence execution of the Works. It does not necessarily coincide with any of the Site Possession Dates.

Temporary Works are works designed, constructed, installed, and removed by the Contractor that are needed for construction or

nstallation of the Works.

A Variation is an instruction given by the competent authority , which varies the Works.

The Works, as defined in the Contract, are what the Contract requires the Contractor to construct.

## 2. Interpretation

2.1 In interpreting these Conditions of Contract, singular also means plural, male also means female or neuter, and the other way around. Headings have no significance. Words have their normal meaning under the language of the Contract unless specifically defined. The competent authority will provide instructions clarifying queries about these Conditions of Contract.

2.2 If sectional completion is specified in the Contract, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

2.3 The documents forming the Contract shall be interpreted in the following order of priority:

1. Agreement,
2. Notice to Proceed with the Work,
3. Letter of Acceptance,
4. General Conditions of Contract Part I,
5. Specifications,
6. Drawings,
7. Bill of Quantities

## 3. Language and Law

3.1 The language of the Contract and the law governing the Contract are stated in the Contract.

## 4. Employer's Decisions

4.1 Except where otherwise specifically stated, the Engineer will decide contractual matters between the Employer and the Contractor in the role representing the Employer. However, if the Engineer is required under the rules and regulations and orders of the Employer to obtain approval of some other authorities for specific actions, he will so obtain the approval.

4.2 Except as expressly stated in the Contract, the Engineer shall not have any authority to relieve the Contractor of any of his obligations under the contract.

## 5. Delegation

5.1 The Engineer, with the approval of the Employer, may delegate any of his duties and responsibilities to other people, after notifying the Contractor, and may cancel any delegation after notifying the Contractor.

## 6. Communications

6.1 All Certificate, notices or instructions to be given to the contractor by Employer / Engineer shall be sent on the address or contact details given by the contractor in Section 6- Form of Bid. The address and contact details for communication with the Employer/ Engineer shall be as per the details given in bid document. Communications between parties that are referred to in the conditions shall be in writing. The Notice sent by Facsimile (fax) or other electronic means shall be effective on confirmation of the transmission. The Notice sent by Registered post or Speed post shall be effective on delivery or at the expiry of the normal delivery period as undertaken by the postal service.

## 7. Personnel

7.1 The Contractor shall employ for the construction work the technical personnel named in the Appendix or other technical persons approved by the Engineer. The Engineer will approve any proposed replacement of technical personnel only if their relevant qualifications and abilities are substantially equal to or better than those of the personnel stated in the Contract Data.

7.2 If the Engineer asks the Contractor to remove a person who is a member of the Contractor's staff or work force, stating the reasons, the Contractor shall ensure that the person leaves the Site within seven days and has no further connection with the Works in the Contract.

7.3 The Contractor shall not employ any retired Gazetted officer who has worked in the Engineering Department of the State Government and has either not completed two years after the date of retirement or has not obtained State Government's permission to employment with the Contractor.

## 8. Employer's and Contractor's Risks

8.1 The Employer carries the risks which this Contract states are Employer's risks, and the Contractor carries the risks that this Contract states are Contractor's risks.

## 9. Employer's Risks

9.1 The Employer is responsible for the excepted risks which are (a) in so far as they directly affect the execution of the Works in the Employer's country, the risks of war, invasion, act of foreign enemies, rebellion, revolution, insurrection or military or usurped power, civil war, riot commotion or disorder (unless restricted to the Contractor's employees), natural calamities and contamination from any nuclear fuel or nuclear waste or radioactive toxic explosive, or (b) a cause due solely to the design of the Works, other than the Contractor's design.

## 10. Contractor's Risks

10.1 All risks of loss of or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the Contract are the responsibility of the Contractor.

## 11. Site Investigation Reports

11.1 The Contractor, in preparing the Bid, may rely on his own site visit before submitting the bid.

## 12. Contractor to Construct the Works

12.1 The Contractor shall construct, the Works in accordance with the Specifications and Drawings.

12.2 The contractor shall construct the works with intermediate technology, i.e., by manual means with medium input of machinery required to ensure the quality of works as per specifications. The contractor shall deploy the equipment and machinery as given in Contract.

## 13. The Works to Be Completed by the Intended Completion Date

13.1 The Contractor may commence execution of the Works on the Start Date and shall carry out the Works in accordance with the Programme submitted by the Contractor, as updated with the approval of the Engineer, and complete them by the Intended Completion Date.

#### 14. Approval by the Engineer

14.1 The Contractor shall submit Specifications and Drawings showing the proposed Temporary Works to the Engineer, who is to approve them.

14.2 The Contractor shall be responsible for design of Temporary Works.

14.3 The Engineer's approval shall not alter the Contractor's responsibility for design of the Temporary Works.

14.4 The Contractor shall obtain approval of third parties to the design of the Temporary Works, where required.

14.5 All Drawings prepared by the Contractor for the execution of the temporary or permanent Works, are subject to prior approval by the Engineer before their use.

#### 15. Safety

15.1 The Contractor shall be responsible for the safety of all activities on the Site.

#### 16. Discoveries

16.1 Anything of historical or other interest or of significant value unexpectedly discovered on the Site shall be the property of the Employer. The Contractor shall notify the Engineer of such discoveries and carry out the Engineer's instructions for dealing with them.

#### 17 Possession of the Site

17.1 The Employer shall handover complete or part possession of the site to the Contractor 7 days in advance of construction programme. At the start of the work, the employer shall handover the possession of at-least 75% of the site.

#### 18. Access to the Site

18.1 The Contractor shall allow access to the Site and to any place where work in connection with the Contract is being carried out, or is intended to be carried out to the engineer and any person/persons/agency authorized by:

- a. The Engineer
- b. The Employer
- c. Government of Uttar Pradesh.

#### 19. Instructions

19.1 The Contractor shall carry out all instructions of the Engineer, which comply with the applicable laws where the Site is located.

### 20. Dispute Redressal System

20.1 If any dispute or difference of any kind what-so-ever shall arises in connection with or arising out of this Contract or the execution of Works or maintenance of the Works there under, whether before its commencement or during the progress of Works or after the termination, abandonment or breach of the Contract, it shall, in the first instance, be referred for settlement to the competent authority, described along with their powers in the Contract, above the rank of the Engineer, The competent authority shall, within a period of forty-five days after being requested in writing by the Contractor to do so, convey his decision to the Contractor. Such decision in respect of every matter so referred shall, subject to review as hereinafter provided, be final and binding upon the Contractor. In case the Works is already in progress, the Contractor shall proceed with the execution of the Works, including maintenance thereof, pending receipt of the decision of the competent authority as aforesaid, with all due diligence.

20.2 Either party will have the right of appeal, against the decision of the competent authority, to the arbitration if the amount appealed exceeds rupees one lakh.

### 21 Procedure for Resolution of Disputes

21.1 The Competent Authority mentioned as mentioned below shall give a decision in writing within 45 days of receipt of a notification of a dispute.

21.2 Either party may refer a decision of the Competent Authority to Arbitration within 28 days of the Competent Authority's written decision. Arbitration shall be under the Arbitration and Conciliation Act 1996. If neither party refers the dispute to Arbitration within the above 28 days, the Competent Authority's decision will be final and binding.

21.3 Where the Initial Contract Price as mentioned in the Acceptance Letter is Rs. 40 lacs and below shall be referred to a sole Arbitrator. The sole Arbitrator would be appointed by the agreement between the parties; failing such agreement within 15 days of the reference to arbitration, by the appointing authority, namely the Chief Engineer, P.W.D.

21.4 Arbitration proceedings shall be held at a place decide by the arbitrator and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

21.5 Subject as aforesaid the provision of the Arbitrational acts 1940 or any statutory modification or reenactment thereof and the rules made there under and for the time being enforce shall apply to the arbitration proceeding under the clause . The sole arbitrator to be appointed by the chief engineer shall be of the status given below

1. for claims or amount in disputed of not over Rs. 20000/- in case of work order and in case of contract accepted by an Assistant Engineer / Executive Engineer.

An Executive Engineer of UP. P.W.D.

2. for claims or amounts in disputed of over Rs. 20000/- but not over Rs. 200000/-.

Suprintending Engineer of UP. P.W.D.

3. for claims or amounts in disputed aggregating to more than Rs. 200000/- but not more than Rs. 4000000/-

Chief Engineer of UP Government

### B. TIME CONTROL

#### 22. Programme

22.1 Within the time stated in the Contract, the Contractor shall submit to the Engineer for approval a Programme showing the general methods, arrangements, order, and timing for all the activities in the Works, along with monthly cash flow forecasts for the construction of works.

22.2 The Contractor shall submit the list of equipment and machinery as required being brought to site, the list of key personnel being deployed, the list of machinery/ equipments being placed in field laboratory and the location of field laboratory along with the Programme. The Engineer shall cause these details to be verified at each appropriate stage of the programme.

22.3 An update of the Programme shall be a programme showing the actual progress achieved on each activity and the effect of the progress achieved on the timing of the remaining Works, including any changes to the sequence of the activities.

22.4 The Contractor shall submit to the Engineer for approval an updated Programme at intervals of *60 Days* no longer than the period stated in the Contract. If the Contractor does not submit an updated Programme within this period, the Engineer may withhold the amount stated in the Contract from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Programme has been submitted.

22.5 The Engineer's approval of the Programme shall not alter the Contractor's obligations. The Contractor may revise the Programme and submit it to the Engineer again at any time. A revised Programme shall show the effect of Variations and Compensation Events.

### 23 Extension of the Intended Completion Date

23.1 The competent authority shall extend the Intended Completion Date if a Compensation Event occurs or a Variation is issued which makes it impossible for Completion to be achieved by the Intended Completion Date without the Contractor taking steps to accelerate the remaining Works, which would cause the Contractor to incur additional cost.

23.2 The Engineer shall decide whether and by how much time to extend the Intended Completion Date within 21 days of the Contractor asking the Engineer for a decision upon the effect of a Compensation Event or Variation and submitting full supporting information. If the Contractor has failed to cooperate in dealing with a delay, the delay by this failure shall not be considered in assessing the new Intended Completion Date.

### 24. Delays Ordered and work progress by the engineer

24.1 The competent authority may instruct the Contractor to delay the start or progress of any activity within the Works. Delay/delays totalling more than 30 days will require prior written approval of the Employer.

#### 24.2. (a) Milestones to be achieved during the contract period

- (1) 1/8<sup>th</sup> of the value of entire contract work up to 1/4<sup>th</sup> of the period allowed for completion of construction
- (2) 3/8<sup>th</sup> of the value of entire contract work up to 1/2 of the period allowed for completion of construction
- (3) 3/4<sup>th</sup> of the value of entire contract work up to 3/4<sup>th</sup> of the period allowed for completion of construction

(b) Amount of liquidated damages for delay in completion of works

For Whole of work  
1 percent of the Initial Contract Price, rounded off to the nearest thousand, per week.

(c) Maximum limit of liquidated damages for delay in completion of work.

10 per cent of the Initial Contract Price rounded off to the nearest thousand.

## ***C. Quality Control***

### 25 Identifying Defects

25.1 The Engineer shall check the Contractor's work and notify the Contractor of any Defects that are found. Such checking shall not affect the Contractor's responsibilities. The Engineer may instruct the Contractor to search for a Defect and to uncover and test any work that the Engineer considers may have a Defect.

### 26. Tests

26.1 For Carrying out mandatory tests as prescribed in the specification. The Contractor shall establish field laboratory at the location decided by Engineer. The field laboratory will have minimum equipments as specified in the Contract Data. The contractor shall be solely responsible for :

- a. Carrying out the mandatory tests prescribed in the Specifications, and
- b. For the correctness of the test results, whether performed in his laboratory or elsewhere.

26.2 If the Engineer instructs the Contractor to carry out a test not specified in the Specification/ Rural Roads Manual to check whether any work has a Defect and the test shows that it does, the Contractor shall pay for the test and any samples.

### 27. Correction of Defects noticed during the Defect Liability Period.

27.1. The Engineer shall give notice to the Contractor of any Defects before the end of the Defects Liability Period, which begins at Completion of work. The Defects Liability Period shall be extended for as long as Defects remain to be corrected.

27.2 Every time notice of Defect/Defects is given, the Contractor shall correct the notified Defect/Defects within the duration of time specified by the Engineer's notice.

### 28. Uncorrected Defects

28.1 If the Contractor has not corrected a Defect pertaining to the Defect Liability Period as per condition of contract and of these Conditions of Contract, to the satisfaction of the Engineer, within the time specified in the Engineer's notice, the Engineer will assess the cost of having the Defect corrected, and the Contractor will pay this amount, on correction of the Defect.

## ***D. Cost Control***

### **29. Bill of Quantities**

29.1 The Bill of Quantities shall contain items for the construction, installation, testing, and commissioning, works to be done by the Contractor.

29.2 The Bill of Quantities is used to calculate the Contract Price. The Contractor is paid for the quantity of the work done at the rate in the Bill of Quantities for each item for the construction of roads.

### **30. Variations**

30.1 The competent authority shall, having regard to the scope of the Works and the sanctioned estimated cost, have power to order, in writing, Variations within the scope of the Works he considers necessary or advisable during the progress of the Works. Such Variations shall form part of the Contract and the Contractor shall carry them out and include them in updated Programmes produced by the Contractor. Oral orders of the Engineer for Variations, unless followed by written confirmation, shall not be taken into account.

### **31. Payments for Variations**

31.1 If rates for variation items are specified in Bill of Quantity, the contractor shall carry out such work at the same rate. This shall apply for variation to any extent on either side.

31.2 If the rates for Variation are not specified in the Bill of Quantities, the Engineer shall derive the rate from similar items in the Bill of Quantities.

31.3 If the rate for Variation item cannot be determined in the manner specified as above, the Contractor shall, within 14 days of the issue of order of variation work, inform the Engineer the rate which he proposes to claim, supported by analysis of the rates. The Engineer shall assess the quotation and determine the rate based on prevailing market rates within one month of the submission of the claim by the Contractor. As far as possible, the rate analysis shall be based on the standard data book and the current schedule of rates of the district PWD. The decision of the competent authority on the rate so determined shall be final and binding on the Contractor.

### **32. Cash Flow Forecasts**

32.1 When the Programme is updated, the Contractor shall provide the Engineer with an updated cash flow forecast.

### **33. Payment Certificates**

33.1 The payment to the contractor will be as follows for construction work:

The Contractor shall submit to the Engineer fortnightly/ monthly statements of the value of the work executed less the cumulative amount certified previously supported with detailed measurement of the items of work executed in measurement books authorised by UP. P.W.D. .

(b) The Engineer shall check the Contractor's fortnightly/monthly statement within 14 days and certify the amount to be paid to the Contractor.

(c) The value of work executed shall be determined, based on measurements by the Engineer.

(d) The value of work executed shall comprise the value of the quantities of the items in the Bill of Quantities completed.

(e) The value of work executed shall also include the valuation of Variations and Compensation Events.

(f) The Engineer may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.

(g) The Payment of final bill shall be governed by the provisions of contract.

### **34. Payments**

34.1 Payments shall be adjusted for deductions for advance payments security deposit, and any other recoveries in terms of the Contract and taxes at source, as applicable under the law. The Engineer shall pay the Contractor the amounts he had certified within 15 days of the date of each certificate.

34.3 Items of the Works for which no rate or price has been entered in the Bill of Quantities, will not be paid for by the Employer and shall be deemed covered by other rates and prices in the Contract.

### **35. Compensation Events**

35.1 The following shall be Compensation Events unless they are caused by the Contractor:

a) The Engineer orders a delay or delays exceeding a total of 30 days.

b) The effects on the Contractor of any of the Employer's Risks.

35.2 If a Compensation Event would prevent the Works being completed before the Intended Completion Date, the Intended Completion Date shall be extended. The competent authority shall decide whether and by how much the Intended Completion Date shall be extended.

### **36. Tax**

36.1 The rates quoted by the Contractor shall be deemed to be inclusive of the sales and other levies, duties, royalties, cess, toll, taxes of Central and State Governments, local bodies and authorities that the Contractor will have to pay for the performance of this Contract.

The Employer will perform such duties in regard to the deduction of such taxes at source as per applicable law. Taxes shall be paid extra as per rule on items mentioned in bill of Quantity.

### **37. Security Deposit/ Retention and Release of Performance Security and Security Deposit/ Retention.**

37.1 On the completion of the whole of the construction Work half the total amount retained as Security Deposit is repaid to the contractor after the defect liability period has passed and the Engineer has certified that all defects notified by the Engineer to the contractor before the end of his period have been corrected.

### **38. Liquidated Damages**

38.1 The Contractor shall pay liquidated damages to the Employer at the rate per week or part thereof stated in clause 24 for the period that the Completion Date is later than the Intended Completion Date. Liquidated damages at the same rate shall be withheld if the Contractor fails to achieve the milestones prescribed in the same clause. However, in case the Contractor achieves the next milestone the amount of the liquidated damages already withheld shall be restored to the Contractor by adjustment in the next payment certificate. The total amount of liquidated damages shall not exceed the amount defined in the Contract. The Employer may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's other liabilities.

38.2 If the Intended Completion Date is extended after liquidated damages have been paid, the Engineer shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate.

### **39. Cost of Repairs**

39.1 Loss or damage to the Works or Materials to be incorporated in the Works between the Start Date and the end of the Defects Correction periods shall be remedied by the Contractor at his cost if the loss or damage arises from the Contractor's acts or omissions.

## ***E. Finishing the Contract***

### **40. Completion of Construction.**

40.1 The contractor shall request the Engineer to issue a certificate of completion of the construction of the works, and the Engineer will do so upon deciding that the works is completed.

### **41. Taking Over**

41.1 The Employer shall take over the works within seven days of the Engineer issuing a certificate of completion of works.

### **42. Final Account**

42.1 The contractor shall supply the Engineer with a detailed account of the total amount that the Contractor considers payable for works under the contract within 21 days of issue of certificate of completion of construction of works. The Engineer shall issue a defect liability certificate and certify any payment that is due to the correct and complete. If the account is not correct or complete, the engineer shall issue within 42 days a schedule that states the scope of the corrections or additions that are necessary. If the account is still unsatisfactory after it has been resubmitted, the Engineer shall decide on the amount payable to the contractor and issue a payment certificate with in 28 days of receiving the Contractor's revised account. The payment of final bill for construction of works will be made within 14 days thereafter.

42.2 In case the account is not received within 21 days of issue of Certificate of Completion as provided above. I above, the engineer shall proceed to finalise the account and issue a payment certificate within 28 days. The payment of final bill for construction of works will be made within 60 days thereafter.

### **43. Operating and Maintenance Manuals**

43.1 If "as built" Drawings and/or operating and maintenance manuals are required, the Contractor shall supply them by the dates stated in the Contract.

43.2 If the Contractor does not supply the Drawings and/or manuals by the dates stated in the Contract, or they do not receive the Engineer's approval, the Engineer shall withhold the amount stated in the Contract from payments due to the Contractor.

### **44. Termination**

44.1 The Employer may terminate the Contract if the Contractor causes a fundamental breach of the Contract.

44.2 Fundamental breaches of Contract shall include, but shall not be limited to, the following:

- a) the Contractor stops work for 28 days when no stoppage of work is shown on the current Programme and the stoppage has not been authorized by the Engineer;
- b) the Contractor is declared as bankrupt or goes into liquidation other than for approved reconstruction or amalgamation;
- c) the Engineer gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Engineer;
- d) the Contractor does not maintain a Security, which is required;
- e) the Contractor has delayed the completion of the Works by the number of days for which the maximum amount of liquidated damages can be paid, as defined above.
- f) g) if the Contractor, in the judgement of the Employer, has engaged in the corrupt or fraudulent practice in competing for or in executing the Contract. For the purpose of this clause, "corrupt practise" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in Contract execution. "Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid process at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition.
- h) if the Contractor has not completed at least thirty percent of the value of construction Work required to be completed after half of the completion period has elapsed;
- i) if the Contractor fails to set up a field laboratory with the prescribed equipment, within the period specified in the Contract Data; and
- j) any other fundamental breaches as specified in the Contract Data.
- k) if the Contractor fails to deploy machinery and equipment or personnel as specified in the contract Data at the appropriate time.

44.3 Notwithstanding the above, the Employer may terminate the Contract for convenience.

44.4 If the Contract is terminated, the Contractor shall stop work immediately, make the Site safe and secure, and leave the Site as soon as reasonably possible.

### **45. Payment upon Termination**

45.1 If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Engineer shall issue a certificate for the value of the work done and Materials ordered less liquidated damages, if any less advance payments received up to the date of the issue of the certificate and less the percentage to apply to the value of the work not completed, as indicated in the Contract Data. If the total amount due to the Employer exceeds any payment due to the Contractor, the difference shall be recovered from the security deposit. If any amount is still left un-recovered it will be a debt payable to the Employer.

45.2 If the Contract is terminated at the Employer's convenience, the Engineer shall issue a certificate for the value of the work done, the reasonable cost of removal of Equipment, repatriation of the Contractor's personnel employed solely on the Works, and the Contractor's costs of protecting and securing the Works and less advance payments received up to the date of the certificate, less other recoveries due in terms of the Contract, and less taxes due to be deducted at source as per applicable law.

### **46. Property**

46.1 All Materials on the Site, Plant, Equipment, Temporary Works, and Works shall be deemed to be the property of the Employer for use for completing balance construction work if the Contract is terminated because of the Contractor's default, till the Works is completed after which it will be transferred to the Contractor and credit, if any, given for its use.

## ***F. Other Conditions of Contract***

### **47. Labour**

47.1 The Contractor shall, unless otherwise provided in the Contract, make his own arrangements for the engagement of all staff and labour, local or other, and for their payment, housing, feeding and transport.

47.2 The Contractor shall, if required by the Engineer, deliver to the Engineer a return in detail, in such form and at such intervals as the Engineer may prescribe, showing the staff and the numbers of the several classes of labour from time to time employed by the Contractor on the Site and such other information as the Engineer may require.

#### 48. COMPLIANCE WITH LABOUR REGULATIONS

48.1 During continuance of the Contract, the Contractor and his sub Contractors shall abide at all times by all existing labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central Government or local authority and any other labour law (including rules), regulations, bye laws that may be passed or notification that may be issued under any labour law in future either by the State or the Central Government or the local authority. Salient features of some of the major labour laws that are applicable to construction industry are given in Appendix to General Condition of Contract. The Contractor shall keep the Employer indemnified in case any action is taken against the Employer by the competent authority on account of contravention of any of the provisions of any Act or rules made there under, regulations or notifications including amendments. If the Employer is caused to pay or reimburse, such amounts as may be necessary to cause or observe, or for non-observance of the provisions stipulated in the notifications/bye laws/Acts/Rules/regulations including amendments, if any, on the part of the Contractor, the Engineer/Employer shall have the right to deduct any money due to the Contractor including his amount of performance security. The Employer/Engineer shall also have right to recover from the Contractor any sum required or estimated to be required for making good the loss or damage suffered by the Employer. The employees of the Contractor and the Sub-Contractor in no case shall be treated as the employees of the Employer at any point of time.

#### 49 Criminals are prohibited from bidding

**a.** Any bidders having **criminal record** is not allowed to participate in the bidding process. Any person who is having criminal cases against him or involved in the **organised crime or gangster activities or Mafia or Goonda or Anti social activity** are strictly prohibited to participate in the bidding process. If it is established that any bidder has **criminal record, his bid shall be automatically cancelled.**

**b.** The bidder has to produced character certificate, Solvency certificate, self declaration affidavit ( on the prescribed proforma which are attached with the bid document ) etc., issued by the competent authority in original with bid document.

50 Any bidder who is an Advocate and Registered with any State Bar Council Shall not be allowed to participate in the bidding. If it is established that the contractor is registered with the state bar council, **his bid shall be automatically cancelled.**



## **Appendix General Condition of Contract**

### **SALIENT FEATURES OF SOME MAJOR LABOUR LAWS APPLICABLE TO ESTABLISHMENTS ENGAGED IN BUILDING AND OTHER CONSTRUCTION WORK.**

- a) Workmen Compensation Act 1923: - The Act provides for compensation in case of injury by accident arising out of and during the course of employment.
- b) Payment of Gratuity Act 1972: - Gratuity is payable to an employee under the Act on satisfaction of certain conditions on separation if an employee has completed the prescribed minimum years (say, five years) of service or more or on death the rate of prescribed minimum days' (say, 15 days) wages for every completed year of service. The Act is applicable to all establishments employing the prescribed minimum number (say, 10) or more employees.
- c) Employees P.F. and Miscellaneous Provision Act 1952: The Act Provides for monthly contributions by the Employer plus workers at the rate prescribed (say, 10% or 8.33%). The benefits payable under the Act are:
- i. Pension or family pension on retirement or death as the case may be.
  - ii. Deposit linked insurance on the death in harness of the worker.
  - iii. Payment of P.F. accumulation on retirement/death etc.
- d) Maternity Benefit Act 1951: - The Act provides for leave and some other benefits to women employees in case of confinement or miscarriage etc.
- e) Contract Labour (Regulation & Abolition) Act 1970: - The Act provides for certain welfare measures to be provided by the Contractor to contract labour and in case the Contractor fails to provide, the same are required to be provided, by the Principal Employer by Law. The principal Employer is required to take Certificate of Registration and the Contractor is required to take license from the designated Officer. The Act is applicable to the establishments or Contractor of Principal Employer if they employ prescribed minimum (say 20) or more contract labour.
- f) Minimum Wages Act 1948: - The Employer is to pay not less than the Minimum Wages fixed by appropriate Government as per provisions of the Act if the employment is a scheduled employment. Construction of buildings, roads, runways are scheduled employment.
- g) Payment of Wages Act 1936: - It lays down as to by what date the wages are to be paid, when it will be paid and what deductions can be made from the wages of the workers.
- h) Equal Remuneration Act 1979: - The Act provides for payment of equal wages for work of equal nature to male and female workers and for not making discrimination against female employees in the matters of transfers, training and promotions etc.
- i) Payment of Bonus Act 1965: - The Act is applicable to all establishments employing prescribed minimum (say, 20) or more workmen. The Act provides for payments of annual bonus within the prescribed range of percentage of wages to employees drawing up to the prescribed amount of wages, calculated in the prescribed manner. The Act does not apply to certain establishments. The newly set-up establishments are exempted for five years in certain circumstances. States may have different number of employment size.
- j) Industrial Disputes Act 1947: - The Act lays down the machinery and procedure for resolution of industrial disputes, in what situations a strike or lock-out becomes illegal and what are the requirements for laying off or retrenching the employees or closing down the establishment.
- k) Industrial Employment (Standing Orders) Act 1946: - It is applicable to all establishments employing prescribed minimum (say, 100, or 50). The Act provides for laying down rules governing the conditions of employment by the Employer on matters provided in the Act and get these certified by the designated Authority.
- l) Trade Unions Act 1926: - The Act lays down the procedure for registration of trade unions of workmen and Employers. The Trade Unions registered under the Act have been given certain immunities from civil and criminal liabilities.
- m) Child Labour (Prohibition & Regulation) Act 1986: - The Act prohibits employment of children below 14 years of age in certain occupations and processes and provides for regulations of employment of children in all other occupations and processes. Employment of child labour is prohibited in building and construction industry.
- n) Inter-State Migrant Workmen's (Regulation of Employment & Conditions of Service) Act 1979: - The Act is applicable to an establishment which employs prescribed minimum (say, five) or more inter-state migrant workmen through an intermediary (who has recruited workmen in one state for employment in the establishment situated in another state). The Inter-State migrant workmen, in an establishment to which this Act becomes applicable, are required to be provided certain facilities such as Housing, Medical-Aid, Travelling expenses from home up to the establishment and back etc.
- o) The Building and Other Construction workers (Regulation of Employment and Conditions of Service) Act 1996 and the Cess Act of 1996: - All the establishments who carry on any building or other construction work and employs the prescribed minimum (say, 10) or more workers are covered under this Act. All such establishments are required to pay cess at the rate not exceeding 2% of the cost of construction as may be modified by the Government. The Employer of the establishment is required to provide safety measures at the building or construction work and other welfare measures, such as canteens, first-aid facilities, ambulance, housing accommodations for

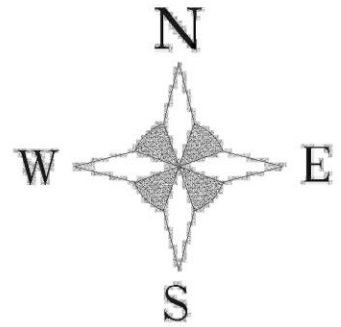
workers near the work place etc. The Employer to whom the Act applies has to obtain a registration certificate from the Registering Officer appointed by the Government.

p) Factories Act 1948: - The Act lays down the procedure for approval of plans before setting up a factory, health and safety provisions, welfare provisions, working hours, annual earned leave and rendering information regarding accidents or dangerous occurrences to designated authorities. It is applicable to premises employing the prescribed minimum (say, 10) persons or more with aid of power or another prescribed minimum (say, 20) or more persons without the aid of power engaged in manufacturing process.

q) Arbitration and Conciliation Act, 1996: - The Act lays down the procedure for appointment of Arbitrator, Arbitration and conciliation, Jurisdiction of Arbitral Tribunals, Recourse against Arbitral award appeals.

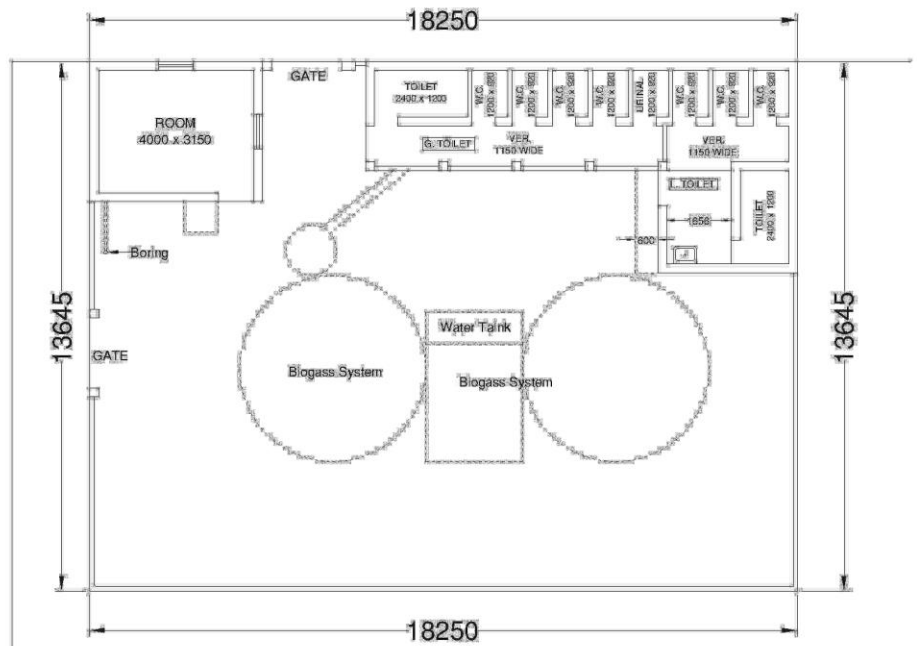
# T. P. NAGAR SECTOR-22

## SULABH SHAUCHALAYA



20.00M WIDE ROAD

25.00M WIDE ROAD



**GORAKHPUR INDUSTRIAL DEVELOPMENT AUTHORITY**

**FINANCIAL**

**BID**

## SECTION – 6

### Form of Bid

Notes on Form of Bid

The Bidder shall fill in and submit this Bid form with the Bid

To(Name of Employer) : Chief Executive Officer

**Address :** Gorakhpur Industrial Development Authority, Sector-7, GIDA, Gorakhpur

**Description of works :**

.....  
.....  
I/We offer to execute the work described above and remedy any defects therein in conformity with the condition of contract,specification,drawing, Bill of Quantities and Addenda for

(a) For percentage rate .....percent below/ percent above/ at per with the rate entered in Bill of Quantity.

2. We undertake to commence the work on receiving the notice to proceed with in accordance with the contract documents.

3. This Bid and your written acceptance or it shall constitute a bidding contract between us. We understand that you are not bound to accept the lowest or any bid you receive.

We hereby conform that this bid complies with the bid validity and earnest money required by the bidding documents and bidding capacity specified in the bid document(applicable for works costing more than Rs.10.00Lacs).

Authorized Signature.....

Name of Title of Signatory.....

Name of Bidder.....

Authorised Address of communication.....

Telephone No. (S): (Office).....

Mob. No.....

Facsimile (Fax) No.....

Electronic Mail Identification(E mail I.D.) .....

## Section 7

### Bill of Quantities Preamble

1. The Bill of Quantities shall be read in conjunction with the details instruction to bid documents, condition of contract, specification, drawing.
2. For the construction of works the quantities given in the Bill of Quantities are estimated and are given to provide a common basis for bidding. The basis of payment will be the actual quantities of work ordered and carried out as measured by the contractor and verified by the Engineer and valued at the rates and prices tendered in the bill of quantities in the case of item rate tenders.
3. The rate and price tendered in the priced bill of quantities shall except in so far as it is otherwise provided under the contract, include all constructional plant, labour, supervision, materials, erection, maintenance, insurance, Profit taxes and duties, together with all general risks, liabilities and obligations set out in the contract.

I/ Arithmetic errors will be corrected by the Employer.

**BILL OF QUANTITY.****Name of work** :- Renovation of Shulabh Shauchalay in Sector- 22, GIDA, Gorakhpur.

- 1- Date of receiving Tender : 14-09-2019 up to 3.00 P.M.  
 2- Date of opening Tender : 14-09-2019 after 4.00 P.M.  
 3- Amount of Earnest Money : Rs. 78,400.00  
 4- Cost of Tender Form : Rs. 1,180.00  
 5- Validity period : Three Months.  
 6- Period of Completion : Six Months.

S. No.	Description of Items	Qty.	Unit	Rate	Amount	
				IN FIG.	IN WORD	
1	Dismantling of brick work in cement mortar. SI No. 692	5.16	Cum.	400.00	Rupees Four Hundred Only	2064.00
2	Dismantling tile work for thickness of tiles 10 mm to 25 mm. DSR 2018 15.23.1	25.50	Sqm.	54.85	Rupees FiftyFour Paise EightyFive Only	1398.68
3	E/W excavation in foundation for drain SI No. 251.	18.95	Cum.	120.00	Rupees One Hundred Twenty Only	2274.00
4	P.C.C. in 1:5:10 with 40 mm gauge brick ballast SI No. 274	3.99	Cum.	3380.00	Rupees Three Thousand Three Hundred Eighty Only	13486.20
5	R.C.C. work cement approved coarse sand and 2cm gauge stone grit in proportion of 1:1.5:3 in footing. SI No. 289	7.99	Cum.	9550.00	Rupees Nine Thousand Five Hundred Fifty Only	76304.50
6	Mild steel or iron in plain work such as R.C.C. SI No. 504	9.41	Qtl.	4700.00	Rupees Four Thousand Seven Hundred Only	44227.00
7	1st class brick work in 1:4 cement mortar with cement and coarse sand in foundation upto plinth. SI NO 305	14.01	Cum.	4550.00	Rupees Four Thousand Five Hundred Fifty Only	63745.50
8	1st class brick work in 1:4 cement mortar with cement and coarse sand in super structure. SI NO 305+309+310	17.21	Cum.	5030.00	Rupees Five Thousand Thirty Only	86566.30
9	P.C.C. with 20mm. Stone grit coarse sand & cement 1:2:4 SI No. 282.	0.72	Cum.	7500.00	Rupees Seven Thousand Five Hundred Only	5400.00
10	12mm plaster with cement and coarse sand mortar in 1:4. SI No. 584A	213.71	Sqm.	135.00	Rupees One Hundred ThirtyFive Only	28850.85
11	Add extra labour and material for plaster over rough face of one brick wall. SI.No. 596	94.35	Sqm.	14.00	Rupees Fourteen Only	1320.90
12	Scraping of old white or colour wash. SI No. 708	258.04	Sqm.	8.00	Rupees Eight Only	2064.32
13	Applying one coat of white cement primer. DSR 2018 13.43.1	238.15	Sqm.	60.00	Rupees Sixty Only	14289.00
14	Finishing wall with wter proofing cement paint. SI No. 660	238.15	Sqm.	45.00	Rupees FourtyFive Only	10716.75
15	Two coat whit washing. SI no. 672	163.81	Sqm.	9.50	Rupees Nine Paise Fifty Only	1556.20
16	Supply and fixing 35mm thick flush door shutter. SI No. 470	3.24	Sqm.	1420.00	Rupees One Thousand Four Hundred Twenty Only	4600.80

17	Two coat painting over priming coat. SI No. 1+2	36.78	Sqm.	73.00	Rupees SeventyThree Only	2684.94
18	Supply and fixing china white glazed tiles in floor or wall. SI No. 628	246.43	Sqm	950.00	Rupees Nine Hundred Fifty Only	234108.50
19	Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) with seat and lid, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever), conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required : W.C. pan with ISI marked white solid plastic seat and lid. DSR 2018 17.2.1	2.00	Each	5260.95	Rupees Five Thousand Two Hundred Sixty Paise NinetyFive Only	10521.90
20	Providing and fixing white vitreous china flat back or wall corner type lipped front urinal basin of 430x260x350 mm and 340x410x265 mm sizes respectively with automatic flushing cistern with standard flush pipe and C.P. brass spreaders with brass unions and G.I clamps complete, including painting of fittings and brackets, cutting and making good the walls and floors wherever required : One urinal basin with 5 litre white P.V.C. automatic flushing cistern. DSR 2018 17.4.1	3.00	Each.	4982.25	Rupees Four Thousand Nine Hundred EightyTwo Paise TwentyFive Only	14946.75
21	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. Concealed work, including cutting chases and making good the walls etc. 15 mm nominal outer dia Pipes. DSR 2018 18.8.1	60.00	Mtr.	409.65	Rupees Four Hundred Nine Paise SixtyFive Only	24579.00
22	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge. <b>External work</b>					
	(i) 20 mm nominal outer dia Pipes DSR 2018 18.9.2	30.00	Mtr.	253.70	Rupees Two Hundred FiftyThree Paise Seventy Only	7611.00
	(ii) 25 mm nominal outer dia Pipes DSR 2018 18.9.3	15.00	Mtr.	326.65	Rupees Three Hundred TwentySix Paise SixtyFive Only	4899.75
	(iii) 32 mm nominal outer dia Pipes DSR 2018 18.9.4	15.00	Mtr.	413.70	Rupees Four Hundred Thirteen Paise Seventy Only	6205.50



23	Providing and placing on terrace (at all floor levels) polyethylene water storage tank, DSR 2018 18.48	1000.00	Ltr.	8.80	Rupees Eight Paise Eighty Only	8800.00
24	Providing and fixing C.P. brass shower rose with 15 or 20 mm inlet : 100 mm diameter DSR 2018 18.22.1	2.00	Each	151.90	Rupees One Hundred FiftyOne Paise Ninety Only	303.80
25	Providing and fixing C.P. brass long body bib cock of approved quality 15 mm nominal bore. DSR 2018 15.51.1	16.00	Each	552.35	Rupees Five Hundred FiftyTwo Paise ThirtyFive Only	8837.60
26	Providing and fixing C.P. brass stop cock (concealed) of standard design and of approved make 15 mm nominal bore. DSR 2018 18.52.1	4.00	Each	606.25	Rupees Six Hundred Six Paise TwentyFive Only	2425.00
27	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require: White Vitreous China Flat back wash basin size 450x300 mm with single 15mm C.P. brass pillar tap DSR 2018 17.7.7	2.00	Each	2196.05	Rupees Two Thousand One Hundred NinetySix Paise Five Only	4392.10
28	Deduct for old bricks	1188.00	Each	5.80	Rupees Five Paise Eighty Only	-6890.40
29	<b>Construction of Subgrade and Earthen Shoulders (without royalty)</b>					
	Construction of sub-grade and earthen shoulders with approved material obtained from <b>borrow pits</b> with all lifts & leads, transporting to site, spreading, grading to required slope and compacted to meet requirement of table No. 300-2 (Lead 5 Km)	62.29	Cum.	169.00	Rupees One Hundred SixtyNine Only	10527.01

Total 692817.44  
 Add 12% GST 83138.09  
 775955.53  
 Add @1% Labour CESS 7759.56  
 783715.09  
**Say Rs. 783715.00**

- 1 All the materials shall be arranged by the contractor and work shall be executed as per UPPWD detailed specification.
- 2 Trade Tax, Income Tax and any other new Tax imposed by The Government shall be deducted from the contractors bill as per current prevailing Government rules.

Officer Issuing  
Tender

Officer Opening  
Tender

Officer recommending  
Tender

Contractor's Signature  
with full postal address

## Bill of Quantities For Percentage Rate Bids

S.N.	Description of Item(with brief specifications and reference to book of specification)	Unit	Quantity	Rate in		Rate(To be filled by contractor)	
				Fig.	Word	%Rate word At par/below/above	Rate in Fig At par/below/above

Signature of Bidder/Contractor

## SECTION - 8

### Office Of Chief Executive Officer, GIDA , Gorakhpur

#### *Gorakhpur Industrial Development Authority, Sector-7, GIDA, Gorakhpur*

No. : .....

Date :.....

### Letter of Acceptance

To,

M/S.....  
.....  
.....  
.....

This is to notify you that on behalf of the Employer the Chief Executive Officer, GIDA , Gorakhpur has accepted your Bid dated ..... for execution of the District Gorakhpur . For the contract price of Rs.....(Rupees.....only ) is hereby accepted by our Agency/Deptt.

You are requested to furnish performance Security in the form of detailed in Cl.32 of ITB for an amount of Rs.....(Rupees.....only ) within 10 days of the receipt of this letter of acceptance valid up to 45 days from the date of expiry of defects Liability period (i.e. up to.....) and sign the contract, failing which action as stated in Cl.32.3 of ITB will be taken.

Your's faithfully,

C.E.O.GIDA  
Gorakhpur

#### No. & Date as above

Copy to Manger(Maintanance /Project) ,GIDA for information & necessary action.

C.E.O.GIDA  
Gorakhpur

## **(b) Standard Form of Agreement**

### Notes on Standard Form of Agreement

The Agreement should incorporate any corrections or modification to the Bid resulting from corrections of errors (Instruction to Bidders, Clause 26)

## **Standard Form :Agreement Agreement**

This agreement made the ..... day of ..... of 201.... between C.E.O. GIDA, Gorakhpur( hereinafter called "the Employer") of the one part, and

.....  
.....  
.....

[Name and address of contractor](hereinafter called " the contractor" of the part)

Where as the Employet is desirous that yhe contractor execute the work of .....  
.....District.....(hereinafter called " the works" ) and the Employer has accepted the Bid by contractor for the execution of such works and the remedying of any defects therein at a cost Rupees.....(Rs. .... only.)

**NOW THIS AGREEMENT WITHNESSETH** as follows:

1. In this agreement words and expressions shall have the same meaning as are respectively as signed to them in the conditions of contract hereinafter referred to and they shall be deemed to form and read and constructed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the contractor as hereinafter mentioned the contractor hereby convenants with the Employer to execute and complete the works and remedy any defects therein conformity in all aspects with provious of the contract.
3. The Employer hereby conenants to pay the contractor in consideration of the execution and completion of the work and the remedying the defects wherein the contract price or such other sum as may become payable under the previous of the contract at the same time and the manner prescribed by the contrary.
4. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
  - (i) Letter of Acceptance:
  - (ii) Notice to proceed with the works:
  - (iii) Contractor's Bid:
  - (iv) Contract Data:
  - (v) Special condition of contract and General Conditions of contract:
  - (vi) Specificatios:
  - (vii) Drawing:

- (viii) Bill of Quantities: and
- (ix) Any other document listed in the contract Data as forming part of the contract.

In witness where of the parties there to have caused this Agreement to be executed the day year first before written.

The common Seal of

C.E.O.GIDA,  
Gorakhpur.

Was hereinto affixed in the presence of:  
Signed, Sealed and delivered by the said To,

.....  
.....  
.....

In presence of:

Manager/ Sr. Manager

Bidding Signature of Employer authorized representative

C.E.O.GIDA,  
Gorakhpur.

Bidding Signature of contractor

.....

.....  
.....

## शपथ-पत्र

मैं .....पुत्र श्री.....  
निवासी.....  
.....स्थायी पता.....

(अस्थायी पता) .....

का निवासी हूँ। मैं शपथपूर्वक निम्न घोषणा करता हूँ।

1- मैं गीडा का ए/बी/सी/डी का पंजीकृत ठेकेदार हूँ।/( विभाग द्वारा निर्गत श्रेणी संबन्धी प्रमाण पत्र संलग्न किया जाय) मेरे पास चल और अचल सम्पत्ति है और व्यवसायिक रूप से मैं गीडा के कार्यों को पूरा करने के लिये सक्षम और समर्थ हूँ। मेरे पास आवश्यक मशीने और उपकरण आदि भी है तथा मुझे इस कार्य का पर्याप्त अनुभव है।

2- गीडा द्वारा जो (कार्य का विवरण लिख जाय) .....कराने की निविदा निर्गत की गई है उसके लिए मैं विभाग द्वारा निर्धारित प्रारूप पर निविदा भर रहा हूँ।

3- मेरे द्वारा दिये जा रहे प्रमाण-पत्र चरित्र पत्र/हैसियत प्रमाण पत्र/आयकर प्रमाण पत्र/व्यापार कर प्रमाण पत्र /बीड सेक्योरिटी पत्र/बीड कैपिसिटी प्रमाण पत्र/ जमानत धनराशि आदि का प्रमाण पत्र तथा अन्य सुसंगत अभिलेख आदि मूलरूप में निविदा पत्र के साथ संलग्न कर दिये गये है।

4- मेरा पैन नं० .....है। (आयकर विभाग द्वारा प्रदत्त प्रमाण पत्र संलग्न किया जाय )।

5- मेरे विरुद्ध अपराधिक मुकदमों का विवरण निम्न प्रकार है। यहाँ पूरा विवरण दिया जाय-

1- मुकदमा नं०.....

2- धारार्यें.....

3- थाना.....

4- जनपद.....

5- न्यायालय (जहाँ मुकदमा चल रहा है).....

6- मैं गीडा अथवा राज्य सरकार के अन्य विभागों द्वारा ब्लैक ठेकेदार की श्रेणी में नहीं आता हूँ। मैं अपराधिक गतिविधियों, माफिया तथा गैगेस्टर गतिविधियों और संगठित अपराध करने की गतिविधियों और असामाजिक कार्यों आदि में लिप्त नहीं हूँ। मैं माफिया और अपराधिक नहीं हूँ। मेरा चाल-चलन, कार्य तथा आचरण उत्तम हूँ।

7- मेरे विरुद्ध जनपद में तथा प्रदेश में कोई भी मुकदमा दर्ज नहीं है।

8- यदि ठेका प्राप्त करने के पश्चात् मेरे विरुद्ध माफिया गतिविधियों/ असामाजिक गतिविधियों एवं संगठित अपराधिक गतिविधियों में लिप्त होने के बारे में कोई शिकायत प्रमाणित पायी जाती है तो सक्षम अधिकारी को यह अधिकार होगा कि वह मेरा ठेका/अनुबन्ध निरस्त कर दें। इस पर मुझे कोई आपत्ति नहीं होगी। मेरे द्वारा यदि गबन किया जाता है तो राज्य सरकार के विरुद्ध कोई अपराधिक कृत्य किया जाता है अथवा सरकारी धन का गबन किया जाता है तो सक्षम अधिकारी को यह अधिकार होगा कि वह मेरे विरुद्ध अपराधिक मुकदमा नियमों के अन्तर्गत दर्ज करायें।

9- मैं अनुबन्ध की शर्तों के समय से पूरी गुणवत्ता के साथ तथा निर्धारित विशिष्टियों के अनुरूप कार्य करूंगा और विभाग को पूरा सहयोग प्रदान करूंगा।

10- मेरा कार्य एवं आचरण उत्तम है।

11- मैं शपथपूर्वक घोषणा करता हूँ कि मेरा स्थायी पता और अस्थायी पता निम्न प्रकार है-

पता - (अ) स्थायी पता दूरभाष सहित.....

.....  
(ब) अस्थायी पता दूरभाष सहित.....

.....  
(यहा पूरा पता दूरभाष सहित एवं पिनकोड सहित लिखा जाय)

12- मैं शपथपूर्वक घोषणा करता हूँ कि मैं उपरोक्त पते पर रहता हूँ तथा विभाग प्रदान किये गये के पूरा तक मेरे किसी पते में सामान्यतः कोई परिवर्तन नहीं होगा। यदि अपरिहार्य परिस्थितियों किसी पते में

परिवर्तन होता है तो इसकी सूचना मैं तत्काल अधिशासी अभियन्ता, लोक निर्माण जिला मजिस्ट्रेट/ कलेक्टर को दूँगा।

13— मैं यह घोषणा करता हूँ कि विभाग के जिस कार्य के लिए द्वारा ठेका लिया जा रहा है उसके सापेक्ष चल एवं अचल सम्पत्ति का हैसियत प्रमाण पत्र जिला मजिस्ट्रेट/ कलेक्टर/ कलेक्टर (जनपद का नाम लिखा जाय) ..... द्वारा प्राप्त करके मूलरूप से संलग्न किया जा रहा है। यह भी घोषणा करता हूँ कि इस हैसियत प्रमाण पत्र का उपयोग अन्य कार्यों के लिए नहीं किया जायेगा।

14— मैं अपनी पूर्ण जानकारी में होशो-हवाश में स्वस्थति से पूरी सत्यनिष्ठा से तथा स्वेच्छा से शपथ-पत्र लिखकर दे रहा हूँ। ईश्वर मेरी मदद करें।

दिनांक.....

शपथ का पूरा हस्ताक्षर

पूरा नाम—

पता—

नोट—

1— यह स्वघोषणा शपथ पत्र रु0 100/— (रु0 एक सौ ) के स्टैम्प पेपर पर नोटरी द्वारा साक्ष्य की उपस्थिति में सत्यापित करतें हुये दिया जायेगा।

2— असत्य शपथ पत्र देना एक संगीन और संज्ञेय अपराध है।

3— संबंधित व्यक्ति द्वारा पासपोर्ट साइज का अपना फोटोग्राफ जो राजपत्रित अधिकारी द्वारा प्रमाणित हो , शपथ-पत्र के उपर निर्धारित स्थान पर चस्पा किया जायेगा।